



# Parent Code of Conduct

**September 2024**

**Review: September 2025**

## **AIMS and PURPOSE**

Schools are private property. People do not have an automatic right to enter. Parents have an 'implied licence' to come on to school premises at certain times, for instance:

- for appointments
- to attend a school event
- to drop off or pick up younger children

The continued success of our school community is based on a commitment to ensuring the best possible outcomes for all our children. We recognise the importance of working in partnership with parents and carers in order to achieve this and foster positive relationships which are based on trust and mutual respect.

Most of our parents and carers are keen to work with us and are supportive of the school's work. If a parent or carer has concerns the school will always listen and seek to address them.

At Red Lane Primary School we are committed to:

- Listening to parents carefully and respectfully, including allocating an appropriate length of time for pre-arranged meetings
- Responding appropriately to concerns raised
- Outlining any actions that may be required
- Updating parents and carers on progress and outcomes of the concern
- Listening and responding to updates from parents and carers

At Red Lane Primary School we expect parents and carers to:

- Communicate any concerns respectfully and accurately
- Listen to and consider the responses from the school
- Work in partnership with the school in order to reach a resolution, including supporting the school's Positive Behaviour Policy
- Allow time for the school to respond to concerns
- Acknowledge past support and intervention made by the school

In order to protect the wellbeing, safety and values of our school community, there are a number of behaviours that are considered to be unacceptable and will be challenged by the school. Failure to comply with the school's code of conduct may result in a ban from the premises. Such behaviours include:

- Disruptive behaviour or disorderly conduct which interferes or threatens to interfere with the running of a meeting, classroom, office or any other area of the school grounds
- Use of loud/or offensive language including shouting, swearing, using profane language, attempting to physically or verbally intimidate, use of aggressive hand gestures or displaying temper
- Use of derogatory language of any form including but not limited to racist or homophobic language
- Threatening to harm a member of school staff, visitor, fellow parent/carer or pupil regardless of whether or not the behaviour constitutes a criminal offence
- Damaging or destroying property of the school or staff or threats to do so
- Sending abusive or threatening e-mails or text/voicemail/phone messages or other written communications

- Defamation of the school or staff character on Facebook or other social networking sites
- The use of physical or verbal aggression towards another adult or child. This includes physical punishment against your own child on school premises
- Approaching someone else's child in order to discuss or chastise them because of their actions towards your own children
- Vaping, smoking or consumption of alcohol or illegal drugs on school premises
- Dogs being brought on to school premises with the exception of assistance dogs.

## **HOME SCHOOL AGREEMENT**

At the beginning of each academic year, parents and carers are asked to sign the Home School Agreement which sets out expectations of conduct for pupils, parents and carers and staff at the school including agreement to abide by this code of conduct. Parents and carers are required to abide by this agreement at all times. Failure to do so may result in a ban from the premises.

## **STEPS TO BE TAKEN IN THE EVENT OF UNACCEPTABLE BEHAVIOUR STEP**

The school follows the DfE guidance around controlling access to the school. The following steps will be taken in order to maintain the safety and wellbeing of the school community. Each case will be handled on an individual basis but the escalation of sanctions can be seen below.

### **STEP 1- VERBAL CHALLENGE**

Any staff member is free to challenge behaviour that contravenes the expected conduct of our school. They will speak to the person or persons perpetrating such an incident, privately. It will be put to them that such behaviour is unacceptable and an assurance will be sought that such an incident will not be repeated.

It will be stressed on this occasion that repetition of such an incident will result in further more serious action being taken. If any staff member is subject to threats or verbal abuse this will not be tolerated and further action will be taken.

### **STEP 2- WRITTEN WARNING**

If a second incident occurs involving the same person or persons, or the response to the first challenge is unacceptable the Head of School will write to the adult(s) informing them once again that this conduct is unacceptable. The Head of School will also notify the Executive Headteacher and Chair of Governors.

Note: Any incidents of violent conduct would immediately proceed to step 3. At any stage, the school may report serious incidents of abusive and threatening behaviour to the Chair of the local governing board, executive headteacher and Academy Trust Board of Trustees. Any act of actual or threatened violence will be referred to the police immediately. See STEP 2 example letter.

### **STEP 3: EXCLUSION FROM SCHOOL PREMISES**

If such an incident recurs, if staff feel threatened or if an initial incident is considered serious enough, the school may enforce an exclusion from school premises. This will be communicated in writing and will be reported to the local governing board, executive headteacher and Academy Trust Board of Trustees.

#### STEP 4: REMOVAL BY POLICE

If, following a decision to exclude a person from the school premises, that person persists in entering school premises, they may be removed by the police as a trespasser under Section 547 of the Education Act 1996 and charged with an offence under the Public Order Act 1986.